

SOLICITATION NOTICE - AUGUST 21, 2015
DIVISION OF BOATING AND WATERWAYS
QUAGGA AND ZEBRA MUSSEL INFESTATION PREVENTION
GRANT PROGRAM
APPLICATIONS ARE DUE BY 5: 00 PM October 2, 2015

This Solicitation Notice is applicable to those applicants that meet the eligibility requirements stated in Harbors and Navigation Code, Section 675 et. seq. as follows:

1. Applicant must own or have the authority to manage the reservoir.
2. The reservoir must be uninfested with quagga and zebra mussels.
3. The reservoir must be open to the public for recreational activities.

The California State Parks, Division of Boating and Waterways (DBW) is accepting applications to support activities that prevent the introduction of quagga and zebra mussels into uninfested reservoirs. Applications will be developed and submitted through the On-Line Grant Application (OLGA) system.

Funding Available

Approximately, \$5 million is available under the fiscal year 2015/16 solicitation to support Planning/Assessment and Implementation/Construction Projects in reservoirs identified as a risk for introduction due to, but not limited to, recreational activities, water inflows from connected water bodies, proximity to current quagga and zebra mussel infested water bodies. Table 1 below specifies project types and funding amounts.

Table 1
 2015/16 Quagga and Zebra Mussel Infestation Prevention Project Type,
 Funding and Timing Requirements

Project Type	Funding Amount	Timing
Planning/Assessment Projects – This project type must initiate the development or improve an existing Prevention Plan and Vulnerability Assessment for the reservoir(s) that assesses and identifies the risk of quagga and zebra mussel introduction pursuant to Harbors and Navigation Code, Section 675 et. seq. Funding may also be granted to evaluate the success of an existing Prevention Program and to identify any gaps in the Program.	Maximum: \$200,000	Maximum grant period is two (2) years
Implementation/Construction Projects – This project type must implement activities that are identified in an existing Prevention Plan to protect the reservoir against quagga and zebra mussel introduction. These activities may consist of, but not limited to: watercraft inspections, decontamination processes, banding programs, mussel monitoring, mechanical ramp arms etc.	Maximum: \$400,000	Maximum grant period is two (2) years

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Solicitation Process

Grant Guidelines (2015/16 Quagga and Zebra Mussel Infestation Prevention Grant Guidelines) were developed by the Division of Boating and Waterways for the solicitation of applicants, evaluating proposals, and awarding grants.

On-Line Grant Application (OLGA)

OLGA is a web-based, end-to-end solution supporting the entire grant life cycle process. OLGA offers a streamlined solution to the State Parks, Division of Boating and Waterways (DBW) grant programs. OLGA supports configuration of the grant application package, online grant application entry, application review submission of periodic progress reports, and reimbursement claims.

Application Parts

Part I – To Get Started in OLGA (Create a User Profile)

The applicant will register their agency; create a user profile and a user login.

Part II – Developing and Submitting a “Statement of Eligibility”

The applicant must develop and submit a “Statement of Eligibility” and all supportive documentation demonstrating that the agency has met all three (3) eligibility requirements outline on page 1 of this “Solicitation Notice.” Upon DBW’s review of the applicant “Statement of Eligibility” submission, a notification email will be sent to the applicant the result of the review. Once eligibility is established, the applicant will be given notice to begin the application process through OLGA.

Part III – Developing, Completing and Submitting an Application

Upon approval to submit an application, the applicant will be instructed to complete two (2) narratives: A Project Description Narrative and a Scope of Work which includes a Project Schedule and a Table of Deliverables. *The applicant will be provided with narrative instructions in OLGA.* The Project Description Narrative Instructions are specific to the Project type for which they are proposing. The Scope of Work (SOW) Narrative Instructions will be used for all Project types. The applicant will develop the narratives outside of OLGA and upload them upon completion. The applicant will be directed to complete two budgets for the total cost of the Project (including costs and funding provided by other sources): A Task Budget that aligns with the SOW and a Line-Item Budget. If needed, the Task Budget and Line-Item Budget worksheets are available in OLGA for the applicant to build their budgets prior to entering the information into the Budget Tabs in OLGA.

Note: The applicant must complete all information required in the OLGA data fields.

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In addition to the Project Description Narrative and the Scope of Work, the applicant will be required to upload several documents, these documents are:

1. Statement of Eligibility
 - a. Owner/ Management Authority
 - b. Monitoring Data to support that the reservoir is UN-infested.
2. Prevention Plan
3. Vulnerability Assessment, if there is not a summary of the assessment and the level of risk for introduction of quagga and zebra mussels in the reservoir
4. CEQA, if needed
5. Permits
6. Maps and/or facility designs
7. Ordinances
8. Agreements
9. Draft Resolution
10. Funding Letter from other sources, if needed

Optional Documents

1. Letters of Support

Activities	Final Deadline Dates	Tentative Dates
Opening of the Solicitation	August 19, 2015	
Project Applications Due	October 2, 2015	
Grant Awards		January 15, 2016
Project Execution		March 1, 2016
Project Completion		April 2, 2018
Final Project Report and Reimbursement Claim		May 2, 2018

Contacts

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