

**Division of Boating and Waterways
Boating Infrastructure Grant (BIG) Application Checklist**

Grant Applicant:

Project Site Name:

BIG Tier I or II:

NOTE: Each section below is required for an application package to be considered complete.

- Application Cover Sheet
- Project Summary (Scope of Work) (1 page maximum)
- Project Statement (10 pages maximum)
- Project Timetable
- Project budget narrative demonstrating 25% match (minimum)
- Resolution (for governmental agencies)
- Financial letter of commitment signed by an authorized representative
- Key Officers with Contact Information
- Response to Ranking Criteria
- Permits and/or list of required permits and agencies
- Location / Drawings / Maps / Photographs
- Organizational Chart
- One hard copy and one electronic copy

Application package hard copy must be received by DBW on or before the deadline of **August 3, 2018**.

Address: Division of Boating and Waterways
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