



Winter Storm Checklist for Marina Operators

Division of Boating and Waterways

Unusual California winters with fast, high water can bring debris and destruction to boating facilities. California State Parks Division of Boating and Waterways advises that marina and harbor managers develop a storm preparation plan that fits the safety needs of each facility.

Make sure every employee is familiar with this plan. Most importantly, keep **safety** in mind and **never risk human life for the sake of protecting property.**

Consider the following actions to prepare for storm safety at your boating facility:

- Water and food supply. Stock food and water to last three days to a week for those who may stay in the area.
- Make sure you have an up-to-date [Emergency Supply Kit](#).
- Make sure you have the most up-to-date staff list with their complete contact information.
- Make sure all loose materials are gathered and secured (e.g. Trash cans and dumpsters, tarps, stockpiled materials, material from yard, move picnic tables to a secure place).
- Consider buying plywood to cover exposed windows, if applicable.
- Make sure all windows are shuttered.
- Inspect and protect air conditioning or heat pumps units, if applicable.
- Communicate with your slip-tenants about removing/securing their boats (Lower mats and remove sails, when applicable).
- Make sure you have a complete and up-to-date list of your slip-tenants and the location of their boats.
- Implement a secondary, back-up contact system to efficiently communicate with your tenants (your website, marina phone number with a recording, email).
- Consider renting a generator.
- Know where to get/rent a pumping system in case of floods.
- Make sure you have potential adequate tools for cleanup.
- Consider moving vehicles into buildings or secure places.
- Make sure your spill response equipment and inventory list is complete and up-to-date including the list of materials and equipment available on site (e.g. fire extinguishers, oil absorbents and booms), characteristics, quantity and location (maps are ideal). Check the [Marinas and Yacht Clubs Spill Response Communication Packet](#), page 16.



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- ___ Pump sewage out of all boats left in slips or at anchor.
- ___ If you collect hazardous waste at your facility, make sure they are properly protected and ensure containers are securely closed.
- ___ Develop a list of contacts/contractors for individual situations, considering:
 - Crane truck for removing heavy items, if needed.
 - Bulldozer
 - General contractor
 - Generator
 - Salvage Companies
 - Vessel Assists: (800) 367-8222

Please share this information and your knowledge with your nearby boating facilities. More boating safety information can be found at the following locations:

- www.storms.ca.gov
- www.weather.gov
- www.DBW.Parks.ca.gov
- [http://www.coastal.ca.gov/climate/extreme-weather/el-nino/Questions and Answers on El Nino 2015 Final.pdf](http://www.coastal.ca.gov/climate/extreme-weather/el-nino/Questions%20and%20Answers%20on%20El%20Nino%202015%20Final.pdf)